

We will need as follows: (Please use this as a checklist)

- Original title/MSO/Certificate of origin that is filled out on the back
- Original power of attorney with the "appointee" section blank
- Insurance must be uploaded for individuals or fleet card must be provided for companies
- Bill of sale (Not needed for state transfer)
- Lease agreement with the amount of the lease (if applicable)
- Trade in information including a copy of the title for the traded in vehicle (if applicable) (Not needed for state transfer)
- MV-7L and MV-7D (if leased)
- Proof of residency (Georgia driver's license for individuals or business license for companies)
- Some way of returning your plates and registration such as a Fed Ex label
- Check or money order (Any and all checks must be made out to Avanco as we are licensed and bonded with the counties and state. The counties/state will not accept what are considered 3rd party checks.)

Fees will depend on the specifics of each vehicle but here is a general breakdown:

1. \$18 title fee
2. \$20 tag fee (for vehicles that weigh less than 10,001 lbs.) (Reach out to me for info regarding heavier/different types of non-standard vehicles)
3. TAVT (needs to be calculated via this website: [https://eservices.drives.ga.gov/ /](https://eservices.drives.ga.gov/))
4. \$100 service fee or pre-agreed upon value

If the paperwork is processed after a month from the purchase date, then these penalties will apply:

1. \$10 title penalty
2. 5% TAVT per month (No penalties for most state transfers)

-A brief explanation of fees and other info-

There are no penalty fees if the title is processed within a month of the purchase date. After one month, there is a \$10 title penalty fee and a 5% TAVT penalty. After 2 months, there is an additional 5% TAVT penalty so 10% total. This TAVT penalty will increase by 5% every month until the title work gets done. The \$10 title penalty will never increase.

The title can be completed without doing the tag if the customer does not meet the requirements. Insurance is required to be uploaded to the Georgia database in order to get a tag (this is done by the insurance company, but sometimes they need to be reminded to do so). Again, this website [https://eservices.drives.ga.gov/ /](https://eservices.drives.ga.gov/) can be used to see if insurance has been uploaded or not (if the vehicle is already titled in Georgia). If the vehicle is a part of a fleet (owned by a company) then a fleet insurance card must be provided instead of having the insurance uploaded. Also, emissions are required in these counties: Cherokee, Clayton, Cobb, Coweta, DeKalb, Douglas, Fayette, Forsyth, Fulton, Gwinnett, Henry, Paulding, and Rockdale County. If you would like an estimate and breakdown just let me know and I will get that handled for you. If you want an estimate, I will need scans of your paperwork and the Vin number.

-Thank you for choosing Avanco-

Our address: 430 Wilson RD, Griffin, GA 30224